

## What is the Workforce Kiosk?



Workforce Kiosk is a smart phone application designed for FIFO workers to provide viewing access to any upcoming site travel bookings on your personal mobile device. This is for viewing purposes only; all changes, bookings and cancellations will still need to be submitted through Workflow or through your department administrator/supervisor as per current process.

## Getting Started – Available Monday 20<sup>th</sup> February 2017

Workforce Kiosk Signup

Mobile Number  
+61418714444

Device Name  
FIFO Worker

☒ I agree with the [terms and conditions](#)

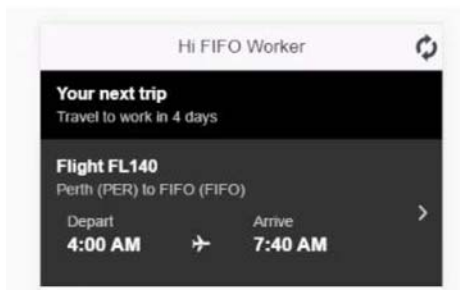
[Request PIN](#)

Install the "[Workforce Kiosk](#)" app from either the Apple Store or Google Play (currently available for Apple and Android Devices only).

Upon opening the app, you will be prompted to register your mobile phone number with a +61 and a device name.

As part of the registration process you will receive a PIN number as a text message to your mobile phone. This PIN must be entered (once only) into the Kiosk app to verify that all data is correct so that the information can be shared to your mobile phone. This ensures that your site travel bookings are retrieved from SAM and sent to the correct mobile phone number.

## Next Steps



Once you have registered you have the option to view Upcoming Bookings. To see your next booking simply tap the item on the Home screen and it will expand with the details. To view future bookings tap on Upcoming – from here you can drill down into each booking for further details.

There are three viewing modes to choose from, the options are Normal, Continuous or Calendar.

## Settings

As with any mobile phone application you can view information about your Account. In the More menu you can also view answered FAQ's, discover information about Workforce Kiosk, read the Privacy Policy and view the Licences used to build the Workforce Kiosk.

## Further Questions

If you have further questions or your mobile number needs to be updated in the accommodation management system (SAM) contact: FIFO Logistics on 08 6321 6446 or [npififologistics@bhpbilliton.com](mailto:npififologistics@bhpbilliton.com)